

Parish Minister of Hospitality Cathedral Instructions

Thank you for participating in your parish's Confirmation Mass at the Cathedral of Saint Andrew. When you arrive there will be a sign designating where to meet the Cathedral Coordinator who will give you a name tag and go over the following instructions.

Before the service:

- As Ministers of Hospitality you will be greeting guests, handing out worship aids and showing people where they may sit according to the seating chart. If guests are unsure of where to sit please guide them to their seats. If there are requests in which you feel uncomfortable answering, defer to the Cathedral Coordinator who will handle the situation.
- Dedicated areas for you to hand out worship aids before Mass in the back of the church are shown on the chart marked with a yellow **H**.
- It is very important to explain to guests that **“Only confirmandi and their sponsors are to sit in the reserved areas”**.
- The pew tags for reserved areas are hanging on the side aisle pews. The color of the pew tag is color coordinated with the seating chart for each parish. The center aisle is roped off until mass begins.
- Family and guests have open seating marked as white on the chart.
- **The choir loft is closed to the public.**
- Become familiar with locating the bathroom on the main floor, the elevator, and the bathrooms on the lower level.
- A wheelchair is available if needed.
- The defibrillator is located on the wall near the elevator.

During Mass:

- **If asked**, you will assist the Cathedral Usher Coordinator by leading the candidates out of their pews during the anointing with Chrism. This occurs after the Laying on of Hands and Prayer of Consecration.
- During Communion - Ministers of Hospitality usher each side pew toward the center aisle. You will be assigned one place. See the chart. 2 in the center aisle, 1 in each side aisle, and 1 at each transept.

After Mass:

- For photos with the Bishop, 1-2 Ministers of Hospitality may be needed to stand on either side of the center aisle in front to help guests take turns in an orderly manner.
- If you are not helping with pictures please help collect worship aids and items left behind in the pews by the visitors.

Thank you again for helping to ensure a seamless and reverent celebration for your parish.