

Diocesan Catholic School Board (DCSB)
Cathedral Square Center - Room D/E
Minutes
Tuesday, May 7, 2019

I. **Prayer** offered by Dave Faber.

II. **Roll Call:**

Present: Jill Annable, Andrew Blum, Rev. Tom Cavera, Dave Faber, Rosa Fraga, Sue Haas-Williams (Advisory), Jo Jones, Phil May, Sr. Rosita Schiller, Dick Schneider, Dave Sipka, John Vande Guchte

Absent: Rev. Godfrey Onyekwere, Leah Wareck

Others Present: Luzia Tartari

III. **Communications:** none

IV. **Approval of March Minutes:** approved as written

V. **Discussion Topics:**

A. BCSI Update – Admission Enrollment Update (Luzia Tartari)

The Admission Enrollment Update was sent to board members prior to the meeting. Discussion took place regarding how the projections are calculated, other initiatives to increase enrollment, and how tuition costs are affecting and could affect future enrollment. Dave F. indicated cost containment efforts are ongoing at the local level and through the Office of Catholic Schools (e.g. diocesan wide purchasing). Luzia offered an explanation regarding the Vocations Scholarships for those potentially entering religious life.

B. Catholic School Governance – Boards of Limited Jurisdiction

Dave F. shared a slide presentation on the various forms of Catholic School Governance around our diocese and around the country. Our local school boards are Boards of Limited Jurisdiction (BoLJ). Discussion centered around continued efforts to educate diocesan leaders (principals, pastors, board members) on roles and responsibilities for decision making at the local level and to develop the Membership Committee of each board to seek board members that have expertise in the various areas outlined in the board training manual. Further discussion took place regarding the recommended percentage for parent participation on a board and the role of board members in the evaluation of principals. DCSB members recommended that a copy of the current evaluation tool be disseminated to DCSB members, an easy guide for local board roles and responsibilities be created (3-5 pages), and that the superintendent meet at least semi-annually with pastors who are responsible for overseeing schools to share information and answer questions about the variety of work the OCS is doing. It was noted that while the DCSB is an advisory board it still serves as a model for local school boards in the committees that it has.

VI. Committee Reports

A. **Admissions Committee:** no report.

B. **Finance Committee:** report included in the packet was reviewed.

C. **Strategic Planning Committee:** no report.

D. Executive Committee:

Sue Haas-Williams will return as a board member after serving the past six months as an advisor to the board. A principal within the diocese will be invited to represent the principals on the board. While Dave Sipka cannot be chairperson due to term limits, he will return to the board for a second three-year term. Sterling Morse, from NCEA, will also be recommended to Bishop Walkowiak for appointment to the board. The positions of chair and vice-chair will need to be filled. The Executive Committee will make recommendations for filling these positions at the June meeting. The board thanks outgoing members Jo Jones and Dick Schneider for their work on behalf of the Diocese and its students.

E. **Mission Effectiveness Committee:** The report included in the packet was reviewed.

Sr. Rosita confirmed that the Climate Survey created by the Inclusion Work Group is scheduled to be delivered to the schools. The Mission Effectiveness Committee posed questions related to procedures regarding human sexuality within the Catholic school setting.

F. **Marketing Committee:** no report.

G. **Development Committee:** no report

Dave S. indicated there was great discussion at the summit. The Development Cohort plans to meet 6 times throughout the 2019-20 school year and 16 potential topics have already been identified.

VII. Superintendent/Asst. Superintendent Reports:

Some discussion took place regarding families who were delinquent in their tuition payments. It was suggested that if those families are also receiving scholarships, could more assistance be found to help them remain in a Catholic school.

VII. **Action Items:** There were no action items.

VIII. New Business:

Dave F. indicated that at the June board meeting he will share various challenges he has in his role as superintendent. The board suggested that he present at every meeting about his challenges and goals, so that the board might advise him in those areas. At the June meeting, he has been asked to present a list of challenges so that the board may review the list to see where they may be most helpful. There should be a maximum of 15 minutes allocated to this on the agenda.

IX. **Closing Prayer:** Prayer for Bridging Faith and Future was prayed by all.

Adjournment: Meeting was adjourned at 8:45 pm.

**The next DCSB meeting is Tuesday, June 18, 2019.
This will be our last meeting for 2018-19.**

Meeting Schedule for 2019-20

September 17, 2019

October 15, 2019

November 4, 2019 (Mon.) Board Summit 6:30-8:30pm

December 3, 2019

January 21, 2020

February 25, 2020

March 31, 2020

May 5, 2020 (Tues.) Board Summit 6:30-8:30pm

May 12, 2020

June 16, 2020